GROUP HOME TEAM LEADER TRAINEE
Full time, some weekends and nights

OBJECTIVE:

- ✓ To learn how to successfully manage all aspects of a group home;
- ✓ To learn about the services this agency provides to individuals with developmental disabilities;
- ✓ To learn Cabaniss policies & procedures, human rights regulations and federal & state licensing regulations and mandates.
- ✓ To learn personnel policies and office procedures

<u>As a Trainee you have the responsibility to learn the following:</u>
The operations of the agency and its group homes
Budgeting processes to create financial stability for the group homes
The requirements of staff supervision
To create fair, consistent and reliable staff schedules
The skills and develop the repore to establish positive staff morale

<u>Qualifications</u>:

1. Meet QDDP status as established by state regulations,
2. At least 2 – 3 years professional work experience
3. Proven track record of building and maintaining strong relationships
4. Ability to "think outside the box" with creative and resourceful problem solving
5. Possess a valid VA Driver' license,
6. Have current behavior management, CPR, 1st Aid, medication management training management experiences and experience in intellectual or developmental disabilities or related field,
7. A good driving record, drug free and have a clean criminal and Social Services background check.